



County Hall
Cardiff
CF10 4UW
Tel: (029) 2087 2000

Neuadd y Sir
Caerdydd
CF10 4UW
Ffôn: (029) 2087 2000

CORRESPONDENCE FOLLOWING THE COMMITTEE MEETING

Committee ECONOMY & CULTURE SCRUTINY COMMITTEE

Date and Time of Meeting THURSDAY, 21 JULY 2016, 4.30 PM

Please find below correspondence send by the Committee Chair following the meeting, together with any responses received.

For any further details, please contact scrutinyviewpoints@cardiff.gov.uk

8 **Correspondence Following Committee Meeting** *(Pages 1 - 10)*

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Fy Nghyf / My Ref: NRS/RM/PBr/21.07.16

Dyddiad / Date: 22 July 2016



Councillor Peter Bradbury
 Cabinet Member: Community Development, Co-operatives & Social Enterprise
 City of Cardiff Council
 County Hall
 Cardiff
 CF10 4UW

Dear Councillor Bradbury

ECONOMY AND CULTURE SCRUTINY COMMITTEE – 21 JULY 2016

Thank you for attending the July meeting of the Economy and Culture Scrutiny Committee, where we considered the proposals coming forward from the Leisure Centre Management Procurement Exercise. I will be grateful if you could also pass on the thanks of the Committee to the many officers who attended the meeting and addressed the questions we raised during the meeting.

I have written separately to Councillor Hinchey following our pre-decision scrutiny of these proposals. Please note that the comments made to Councillor Hinchey are the same as those given below.

Following our deliberations on this topic, the Economy and Culture Scrutiny Committee recognise the rationale behind the recommendation being made to Cabinet to approve the proposed appointment of the preferred bidder, Greenwich Leisure Ltd for the operation and management of Cardiff Council's Leisure Facilities. During the meeting Trade Union representatives made a strong case for the decision to be delayed, requesting additional time to review the information contained within the papers in more detail. We concur that a large amount of information has been provided with relatively short notice to fully examine the finer details of the business case; however the committee does not feel that further examination of the information available would lead us, or indeed the project team, to a different conclusion. In light of the severe financial pressures and risks facing the Council, we cannot endorse a delay in this decision being made, given that we do not have confidence that a suitable alternative to this proposal is likely to come forward.

Some of the key areas discussed at the meeting included concerns relating to contract conditions, staff employment conditions, the ability to hold GLL to account if the required quality of service is not delivered and whether the Council would be in a position to prevent GLL closing leisure centres further into the 15 year contract. Assurances were given by officers during the meeting that the Council will have a strong influence of these areas through the contract which is to be agreed with GLL. Members of the Committee recognise the vital role of the Client Function which will

be established to monitor and manage the agreed contract. During the meeting officers commented that other local authorities have encountered difficulties having established a weak client function and we would stress the importance that these mistakes are not repeated in Cardiff, providing the ability for the Council to challenge and enforce the conditions that are agreed at the outset of the contract with GLL.

The Committee also heard concerns about the working practices implemented by GLL elsewhere in the UK. We note the concerns which Trade Unions have raised in respect of their members in Cardiff and we welcome the passion with which each representative presented their case in protecting the interests of their members. From the evidence provided at the meeting, Members of the Committee were, however, reassured that these are issues of which the project team are aware. We understand that they will look to mitigate this risk through a robust client function and the detailed discussions and negotiations which will be undertaken in finalising contract arrangements with GLL.

I would be grateful if you would consider the above comments, observations and recommendations, and look forward to receiving your feedback.

Regards,

A handwritten signature in black ink, appearing to read 'Rod McKerlich', with a horizontal line underneath it.

Councillor Rod McKerlich
Chairperson, Economy and Culture Scrutiny Committee

cc Leisure Centre Management ADM Project Team
Trade Union Representatives
Cabinet Support Office
Members of the Economy and Culture Scrutiny Committee

Fy Nghyf / My Ref: NRS/RM/GH/21.07.16

Dyddiad / Date: 22 July 2016



Councillor Graham Hinchey
Cabinet Member: Corporate Services and Finance
City of Cardiff Council
County Hall
Cardiff
CF10 4UW

Dear Councillor Hinchey

ECONOMY AND CULTURE SCRUTINY COMMITTEE – 21 JULY 2016

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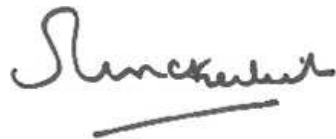
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Regards,

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Councillor Rod McKerlich
Chairperson, Economy and Culture Scrutiny Committee

cc Leisure Centre Management ADM Project Team
Trade Union Representatives
Cabinet Support Office
Members of the Economy and Culture Scrutiny Committee

Fy Nghyf / My Ref: NRS/RM/PB/21.07.16

Dyddiad / Date: 22 July 2016



Councillor Phil Bale
Leader, City of Cardiff Council
County Hall
Atlantic Wharf
Cardiff
CF10 4UW

Dear Councillor Bale

ECONOMY AND CULTURE SCRUTINY COMMITTEE – 21 JULY 2016

Cardiff Business Improvement District

Thank you for attending the July meeting of the Economy and Culture Scrutiny Committee, where we considered a pre-decision item for Cardiff Business Improvement District. I will be grateful if you could also pass on the thanks of the Committee to Neil Hanratty and Jon Day for their presentation and for addressing the questions that arose during the meeting. The Committee had a few comments and observations following the meeting, which are set out below.

As we have stated to you previously, this Committee has long been supportive of a Business Improvement District within Cardiff city centre, and we welcome the news that the BID Ballot returned a comprehensive result in favour of the proposals. The draft report to Cabinet we considered clearly sets out the next steps and commitments required from the Council, particularly in relation to a City Centre Management Service Level Agreement and a cash advance to be provided to BID company, and we endorse these recommendations.

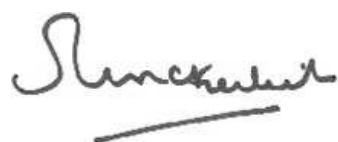
With regard to the BID Board, the Committee recognises the wisdom in proposing that the Council Leader, and Director of Economic Development be nominated as Council representatives. We are pleased that elected member representation has been included in the proposal following a review of BID Boards across the UK. The Members of the Committee were however surprised to be informed that Cardiff Bus will have no formal role on the Board, and have slight concerns given the importance of transport and connectivity into the city centre. We recognise that Cardiff Bus is not going to be paying the BID levy and therefore is not eligible for a position on the Board, but we would recommend that consideration is given to establishing formal lines of communication with them.

Finally we welcome the commitment given by the Director of Economic Development

that he will engage with elected members, ensuring that the views and interests of residents within the city centre are voiced within the BID Board arena.

I will be grateful if you would consider the above comments, observations and recommendations, and look forward to receiving your feedback.

Regards,

A handwritten signature in black ink, appearing to read 'Rod McKerlich', with a horizontal line underneath it.

Councillor Rod McKerlich
Chairperson, Economy and Culture Scrutiny Committee

cc Neil Hanratty – Director of Economic Development
Cllr Bradbury – Cabinet Member
Cabinet Support Office
Members of the Economy and Culture Scrutiny Committee.

**SWYDDFA CYMORTH Y CABINET
CABINET SUPPORT OFFICE**

Fy Nghyf / My Ref : CM35313

Dyddiad / Date: 27 July 2016



County Hall
Cardiff,
CF10 4UW
Tel: (029) 2087 2087

Neuadd y Sir
Caerdydd,
CF10 4UW
Ffôn: (029) 2087 2088

Cllr Rod Mckerlich
C/O Member Services
County Hall
Atlantic Wharf
Cardiff
CF10 4UW

Annwyl / Dear Rod,

**Economy & Culture Scrutiny Chair's Letter - Leisure Centre Management
ADM**

Thank you for your letters dated 22 July 2016 concerning the Economy and Culture Scrutiny Committee's consideration of the proposals coming forward from the Leisure Centre Management Procurement Exercise.

We would like to take this opportunity to thank the Committee for considering these proposals. As you point out there was a large amount of information involved and a relatively short period of time to digest it. Unfortunately, this was due to the procurement timetable that the Project Team are working to, along with the restrictions on providing information as defined by the Competitive Dialogue procurement process.

As shown in the slides at the meeting we have at all times, within those procurement constraints engaged as fully as we can with the Trade Unions since March 2015. We concur with the Committee and can see no benefit in delaying the process given the financial pressures and risks that the Council faces.

We would like to assure the Committee that we shall continue to engage as fully as we can with the Trade Unions to ensure that employees' terms and conditions are protected in accordance with TUPE both up to and after any contract is signed. The establishment of a strong client function and Client Liaison Group (which will have Councillor representation) will help ensure that a true partnership is formed, this is absolutely crucial to a successful outcome.

ATEBWCH I / PLEASE REPLY TO :

Swyddfa Cymorth Y Cabinet / Cabinet Support Office, Ystafell / Room 518, Neuadd y Sir / County Hall, Glanfa'r Iwerydd / Atlantic Wharf, Caerdydd / Cardiff, CF10 4UW,
Ffon / Tel: (029) 2087 2598

Mae'r Cyngor yn croesawu gohebiaeth yn Gymraeg a Saesneg a byddwn yn sicrhau ein bod yn cyfathrebu â chi yn eich dewis iaith boed yn Gymraeg, yn Saesneg neu'n ddwyieithog dim ond i chi roi gwybod i ni pa un sydd well gennych. Ni fydd gohebu yn Gymraeg yn creu unrhyw oedi.

The Council welcomes correspondence in English and Welsh and we will ensure that we communicate with you in the language of your choice, whether that's English, Welsh or bilingual as long as you let us know which you



Once again we would like to thank the Committee for their time and reiterate the commitment to update them on progress as required and report on an annual basis should a contract be awarded.

Yn gwyir
Yours sincerely



Y Cynghorydd / Councillor Peter Bradbury
Aelod Cabinet Dros Datblygu Cymunedol, Mentrau Cydweithredol a Mentrau
Cymdeithasol
Cabinet Member for Community Development, Co-operatives & Social Enterprise



Y Cynghorydd /Councillor Graham Hinchey
Aelod Cabinet dros Wasanaethau Corfforaethol a Perfformiad
Cabinet Member for Corporate Services & Performance

cc – Leisure Centre Management ADM Project Team
Trade Union Representatives
Cabinet Office
Members of the Economy and Culture Scrutiny Committee



**SWYDDFA'R ARWEINYDD
OFFICE OF THE LEADER**

Fy Nghyf / My Ref: CM35279

Eich Cyf / Your Ref:

Dyddiad / Date: 5 August 2016

Cllr Rod Mckerlich
C/O Member Services
County Hall
Atlantic Wharf
Cardiff
CF10 4UW

Annwyl / Dear Cllr Mckerlich,

Economy And Culture Scrutiny Committee – 21 July 2016.

Thank you for inviting me to the Economy and Culture Committee on the 21st July and for your comments regarding the Business Improvement District. I will also pass on your thanks to Neil Hanratty and Jon Day.

With regard to Cardiff Bus, as mentioned in the meeting, there are criteria in place for Business Improvement Districts in relation to Board members, which unfortunately would exclude specific Cardiff Bus representation.

We will however work with the BID so that they collaborate with Cardiff Bus. It is also worth noting that the BID Business Plan includes a commitment to work *“with the Council, transport and parking operators, [to] seek to make it easier to access and to navigate around the city centre. The BID will promote information about routes into the city, car parking availability/locations/cost, navigating the city centre, opening hours, [and] best times to visit the city.”*

Thank you again for your support of the Economy and Culture Scrutiny Committee which is very much appreciated.

Yn gywir,
Yours sincerely,



**CYNGHORYDD / COUNCILLOR PHIL BALE
ARWEINYDD, CYNGOR DINAS CAERDYDD
LEADER, THE CITY OF CARDIFF COUNCIL**

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